

Scrutiny Task and Finish Panel Agenda



Review of Licensing Services Task and Finish Panel Monday, 4th March, 2013

You are invited to attend the next meeting of **Review of Licensing Services Task and Finish Panel**, which will be held in:

**Committee Room 1, Civic Offices, High Street, Epping
on Monday, 4th March, 2013
at 7.00 pm .**

**Glen Chipp
Chief Executive**

**Democratic Services
Officer**

Adrian Hendry, Office of the Chief Executive
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Members:

Councillors Mrs P Smith (Chairman), K Angold-Stephens, J Hart, R Morgan, J Philip,
Mrs C Pond, D Stallan and Ms S Watson

THE DEADLINE FOR THE SUBMISSION OF SUBSTITUTES TO THIS MEETING IS
18:00 HOURS

1. APOLOGIES FOR ABSENCE

2. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)

(Assistant to the Chief Executive) To report the appointment of any substitute members for the meeting.

3. DECLARATIONS OF INTEREST

(Assistant to the Chief Executive). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

4. NOTES OF THE LAST MEETING (Pages 3 - 8)

To agree the notes of the last meeting held on 24 January 2013.

5. DRAFT FINAL REPORT (Pages 9 - 34)

To consider the draft final report for this Task and Finish Panel.